

Parkminster Preschool 2019 - 2020

2710 Chili Avenue
Rochester, NY 14624
(585)247-2425
parkminsterpreschool.com



Please complete and return all pages of registration form

Child's Information

Name: _____ DOB: _____

_____ Street address _____ City _____ Zip _____

School District: _____ Circle one: Boy Girl

Mother's Information

Name: _____

_____ Street address (only if different) _____ City _____ Zip _____

Cell Phone: _____ Home Phone: _____ Work Phone _____

E-Mail Address: _____

Father's Information

Name: _____

_____ Street address (only if different) _____ City _____ Zip _____

Cell Phone: _____ Home phone: _____ Work Phone _____

E-Mail Address: _____

Billing Information

I would like to receive my bills sent (choose one- all options include directions for paying by PayPal)

By email to (email address): _____

Mailed to the parents at the address above

Mailed to a different name & address noted here: Name _____

Street Address: _____ City: _____

Zip: _____

For Registrar Use Only

Confirmed class: Th/F AM M/T/W AM Pre-K

Class Choice 2019 - 2020

Please indicate with an X beside the class you would like your child to attend.

Preschool Three year old Class: tuition: \$939.00

_____ Thursday/Friday class 9-11:30 AM (age 3 by Dec. 1, 2019)*

Preschool Four year old Class: tuition: \$1250.00

_____ Monday/Tuesday/Wednesday class 9-11:30 AM (age 4 by Dec. 1, 2019)*

Pre-Kindergarten Class: tuition: \$1704.00

_____ Monday-Thursday 9:15-11:45 AM (age 5 by June 1, 2020)**

* 18 children maximum: teacher, assistant, aide
 **12 children maximum: teacher, assistant
 Class composition may be adjusted as needed.

Financial Agreement

I agree to pay the full tuition amount on or before June 15th or pay a partial payment as outlined below.

Due Date	2 Day Classes	3 Day Classes	Pre-K classes
Due with Registration	\$45.00	\$45.00	\$45.00
By June 15 th	\$234.75	\$312.50	\$426.00
By September 15 th	\$234.75	\$312.50	\$426.00
By November 15 th	\$234.75	\$312.50	\$426.00
By January 15 th	\$234.75	\$312.50	\$426.00

* We offer a 10% tuition discount for families with 2 or more children enrolled.

Please return this form with your non-refundable registration fee to the registrar (add \$10.00 for each additional child). **Make your check payable to: Parkminster Preschool.**

Signature

Date

Mail Forms to Registrar:

Parkminster Preschool Registrar
 c/o Elsa Craig
 27 Pinewood Knoll
 Rochester, NY 14624
 (585)472-2309

Child's Name: _____

Medical Information

Doctor's Name: _____ Phone: _____

Hospital Affiliation: _____

Insurance Carrier: _____ Policy #: _____

Allergies: _____

Other behavioral or medical issues: _____

Special food/activity instructions: _____

In compliance with New York State Law, a current physical form with up to date immunizations must be received before your child may begin the school year. A copy of this form must be obtained from child's pediatrician and sent to the registrar prior to the start of school.

Photography Permission

Please check all that apply:

I give my permission for my child's picture to be taken and used in publicity for Parkminster Preschool (no names will be used).

I give my permission for my child's picture to be taken and used on the official Parkminster Preschool Facebook page and/or Parkminster Preschool website (no names will be used).

Signature

Date

For Registrar Use Only			
Confirmed class:	Th/F AM	M/T/W AM	Pre-K

Child's Name: _____

Parkminster Preschool's Policy Statement

(Please read, sign and return with registration form. A copy of this policy statement can be found in the preschool handbook and on the website for your reference)

Financial Policies

- The Registration fee is non-refundable.
- Prompt payments are essential for the operation of the school.
- *There will be a \$25 late fee for any payment received after the due date.*
- Tuition is paid in four installments. A statement will be mailed to parents approximately two weeks before the due date. Due dates are: June 15th, September 15th, November 15th and January 15th.
- There will be a \$20.00 fee for any cancelled or returned checks.
- Withdrawal policy: There will be no tuition refund unless the vacancy is filled.

Health Policies

- In compliance with New York State Law, a current physical form with up to date immunizations must be received before your child may begin the school year. A copy of this form must be obtained from child's pediatrician and sent to the registrar prior to the start of school.
- In case of accident or injury, every effort will be made to contact the parent. However, emergency medical care may be given in the event that a parent or designated person cannot be reached.
- **There is not a nurse on staff at Parkminster Preschool.** Any emergency medication that might need to be administered to a child by a staff member must be accompanied by a physician's note. (i.e. epipen or Benadryl)

Safety Policies

- Each parent is required to bring their child into the preschool room and remain until their child is safely inside the classroom. The Preschool staff cannot assume responsibility for the child until they are within the classroom and under staff supervision.
- A child will not be dismissed with a relative or friend unless the child's parent has notified the teacher.

Parent's Signature

Date