

# Parkminster Preschool 2021 - 2022

2710 Chili Avenue  
Rochester, NY 14624  
(585)247-2425  
parkminsterpreschool.com

Please complete and return all pages of this registration form.

## Child's Information

Name: \_\_\_\_\_ Gender \_\_\_\_\_ DOB: \_\_\_\_\_

\_\_\_\_\_  
Street address City Zip

School District: \_\_\_\_\_ Preschool alumni? Yes No

## Mother's Information

Name: \_\_\_\_\_

\_\_\_\_\_  
Street address City Zip

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Check here if provided email address can be used for communication from the school.

## Father's Information

Name: \_\_\_\_\_

\_\_\_\_\_  
Street address City Zip

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Check here if provided email address can be used for communication from the school.

## Billing Information

I would like to receive my bills (choose one):

By US Postal Service to this address:

Name: \_\_\_\_\_

\_\_\_\_\_  
Street address City Zip

By email to (email address) \_\_\_\_\_

**Class Choice 2021 - 2022**

Please indicate with an X beside the class you would like your child to attend.

**Preschool Two-Day Class: tuition: \$939.00**

Thursday/Friday class 9-11:30 AM (age 3 by Dec. 1, 2021) \*

**Preschool Three-Day Class: tuition: \$1250.00**

Monday/Tuesday/Wednesday class 9-11:30 AM (age 4 by Dec. 1, 2021) \*

**Preschool Four-Day class: tuition: \$1704.00**

Monday-Thursday 9:15-11:45 AM (4 and 5 year olds, prerequisite one year of preschool) \*\*

\* 18 children maximum: teacher, assistant, aide

\*\*12 children maximum: teacher, assistant

Class composition may be adjusted as needed.

**Financial Agreement**

**I agree to pay the full tuition amount on or before June 15<sup>th</sup> or to pay partial payments as outlined below:**

A registration fee of \$45 for the first child plus \$10 for each additional child is in addition to tuition.

Please return this form with your non-refundable registration fee to the registrar.

<b>Due Date</b>	<b>2 Day Classes</b>	<b>3 Day Classes</b>	<b>4 Day classes</b>
By June 15 <sup>th</sup>	\$234.75	\$312.50	\$426.00
By September 15 <sup>th</sup>	\$234.75	\$312.50	\$426.00
By November 15 <sup>th</sup>	\$234.75	\$312.50	\$426.00
By January 15 <sup>th</sup>	\$234.75	\$312.50	\$426.00

\* We offer a 10% tuition discount for families with 2 or more children enrolled.

**Make checks payable to: Parkminster Preschool.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For Registrar use only**

Assigned class:

2-Day

3-Day

4-Day

Child's Name: \_\_\_\_\_

<b>Medical Information</b>
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Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Hospital Affiliation: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_

Allergies: \_\_\_\_\_

Other behavioral or medical issues: \_\_\_\_\_

Special food/activity instructions: \_\_\_\_\_

In compliance with New York State Law, a current physical form with up-to-date immunizations must be received before your child may begin the school year. A copy of this form must be obtained from your child's pediatrician and sent to the registrar prior to the start of school.

<b>Photography Permission</b>
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Please check if you allow us to use your child's photograph:

I give my permission for my child's picture to be taken and used in publicity for Parkminster Preschool.

(No names will be used).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail Forms to Registrar:**

Parkminster Preschool Registrar  
c/o Cheryl Preston  
65 Bellmawr Dr.  
Rochester, NY 14624

(585)409-9952

Child's Name: \_\_\_\_\_

## **Parkminster Preschool's Policy Statements**

**Please read, sign and return with registration form. A copy of these policy Statements can be found in the preschool handbook and on the website.**

### **Financial Policies**

- The Registration fee is non-refundable.
- Prompt payments are essential for the operation of the school.
- There will be a \$25 late fee for any payment received after the due date.
- Tuition is paid in four installments. A statement will be mailed to parents approximately two weeks before each due date. Due dates are: June 15<sup>th</sup>, September 15<sup>th</sup>, November 15<sup>th</sup> and January 15<sup>th</sup>.
- There will be a \$25.00 fee for any cancelled or returned checks.
- Withdrawal policy: There will be no tuition refund unless the vacancy is filled.

### **Health Policies**

- In compliance with New York State Law, a current physical form with up-to-date immunizations must be received before your child may begin the school year. A copy of this form must be obtained from child's pediatrician and sent to the registrar prior to the start of school.
- In case of accident or injury, every effort will be made to contact the parent. However, emergency medical care may be given if a parent or designated person cannot be reached.
- **There is not a nurse on staff at Parkminster Preschool.** Any emergency medication that might need to be administered to a child by a staff member must be accompanied by a physician's note. (e. g. EpiPen or Benadryl)

### **Safety Policies**

- Each parent is required to bring their child into the preschool room and remain until their child is safely inside the classroom. The Preschool staff cannot assume responsibility for the child until they are within the classroom and under staff supervision.
- A child will not be dismissed with a relative or friend unless the child's parent has notified the teacher.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date